

B.C. Square and Round Dance Federation Handbook

Guidelines for Start Up Funding of New Clubs

1. Funding may be applied for within the dance season during which a club is formed and no later than 3 months into the next following dance season. The Federation takes the standard season for Square, Round, and Clog Dancing to be between the months of September and May.
2. The Grant Committee shall receive, review and determine acceptability of each application individually on its merits.
3. The club must be a new venture at a place, time or date where no club has operated or existed for at least a year prior to the date of application.
4. The maximum amount of the grant is one thousand dollars (\$1,000) to be paid in two tranches of five hundred dollars (\$500). The first tranche shall be paid upon initial approval of funding and the second tranche once the club proves to the Grant Committee it has been operational for not less than 6 months of the standard dance season, as defined in point 1.
5. The minimum number of dancers for a club to qualify shall be 1 ½ Squares (12 square dancers), 6 Pairs (12 individuals) of Round Dancers or 8 Cloggers. Not less than 50 percent of the dancers must be new to the activity or shall have been absent from these forms of dancing for at least 12 months.
6. The Committee must be satisfied that the club has a caller, cuer or leader who has the necessary competence to teach, call and/or cue at the proposed level of the activity. Competence may have been acquired by any method including training or coaching by a recognized caller, cuer or leader or by attendance at a training event or school.
7. The club and every member must have paid Federation Dues as well as payment to the Canadian Square and Round Dance Society to cover its dues and Third Party Insurance.
8. The grant is meant to assist with major expenses only including hall rental, caller, cuer or leader fees and other capital outlays. Details shall be required to determine allowability.
9. Whether or not the founder(s) of a club is/are a caller, cuer, leader, individuals or any combination thereof shall not be a factor in deciding grant eligibility.
10. The application form entitled **Grant Application for Start Up Funding of New Clubs**, obtainable on the Federation website, must be completed and submitted to the Vice-President of the Federation presiding over the Grant Committee. The Committee reviewing the application has the right to make further inquiries and to request additional documentation as it deems necessary.
11. The Committee shall be granted an annual budget which it may not exceed without approval of the Federation's Board and the Board of Directors.
12. If the club has received any funding to assist with start-up costs from an entity other than this Federation prior to filing this application or has applied for or expects to receive such funding, it must be disclosed.