

B.C. FEDERATION SQUARE & ROUND DANCE HANDBOOK

MEMORIAL FUNDS BURSARY APPLICATION CRITERIA

Any member of the B.C. Square and Round Dance Federation attending a Leader School may apply for a bursary from the Memorial Funds to help offset the costs of attending such a school.

- **All applications must be for the current fiscal year.**
- **Applicants will not be considered for a bursary two years in a row.**
- **Applicants with less than five (5) years calling experience will be given preference.**

- **Applicants must be paid up members of the BCS&RDF**

Current maximum amount of the Memorial Funds Bursary is \$1500.00 per applicant per fiscal year. The Funding Committee is authorized to award lesser amounts based on the costs of registration, transportation, accommodation, and the length of the course.

The Funding Committee will review applications and will notify applicants of its decision.

Confirmation of course attendance must be sent to the First Vice President no later than 30 (Thirty) days after course completion.

Bursary will be paid to applicant when proof of course completion is received.

HOW TO APPLY

Application forms are available from any member of the Executive, from your region Delegates, may be downloaded from the Federation website <https://squaredance.bc.ca/grants-bursaries/> or photocopied from the example in the club's copy of the Federation Handbook.

Application must include:-

- 1) The Federation application form
- 2) **A course flyer/ description and cost**

Completed application forms should be sent to the 1st Vice-President who normally chairs the Funding Committee see <https://squaredance.bc.ca/about-the-federation/>

Please ensure claims are submitted in the same fiscal year that they are incurred in - our fiscal year is from July 1 of one year to June 30 of the following year. If claims are submitted outside the fiscal year they are incurred in there may be a delay as payment will have to be authorized.

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BURSARY APPLICATION FORM: MEMORIAL FUNDS

Available to new and newer callers / cuers / clogging / line / contra / western dance instructors wishing to upgrade skills.

Attach flyer or poster with program description
Applicant must be a member of the B.C. Square & Round Dance Federation

NAME _____

ADDRESS _____

POSTAL CODE _____

PHONE _____ EMAIL _____

I AM A MEMBER IN GOOD STANDING OF THE FEDERATION Yes____ No____

TOTAL EXPENSES for registration, travel, lodging & food

(MAX \$1500.00 for the fiscal year) (**Attach receipts**, mileage @ 40 cents/km)

Expenses will be reviewed by the committee for approval.

Date(s) of the session _____

I BELONG TO _____ CLUB(S) IN REGION _____

Name(s) of Club(s)

YEARS OF CALLING EXPERIENCE ____ DANCING EXPERIENCE: SQ ____ RD ____ OTHER ____

HAVE YOU APPLIED FOR OR RECEIVED OTHER FINANCIAL SUPPORT FROM THE FEDERATION FOR THIS CURRENT CALENDAR YEAR? _____

IF YES, AMOUNT APPLIED FOR OR RECEIVED \$ _____

SIGNATURE OF APPLICANT

DATE d/m/y

IF YOUR APPLICATION IS SUCCESSFUL, FUNDS WILL BE DISBURSED AFTER RECEIPT OF PROOF OF YOUR ATTENDANCE AT THE SCHOOL OR COURSE LISTED IN THE FLYER / DESCRIPTION ABOVE.

CONFIRMATION OF COURSE ATTENDANCE MUST BE SENT TO THE FIRST VICE PRESIDENT NO LATER THAN 30 (THIRTY) DAYS AFTER COURSE COMPLETION.

SEND APPLICATIONS TO THE FEDERATION 1st VICE-PRESIDENT

see the executive list at squaredance.bc.ca/about-the-federation