



B.C.S. & R.D.FEDERATION

Minutes FOR B.C.FEDERATION B.O.D. MEETING SATURDAY, April 5, 2014

At the ASA Hall, 33889 Essendene Ave., Abbotsford, B.C.

1. Welcome and Call to Order by Norm Cox time: 10:03 a.m. a moment of thankfulness and quiet to think of those no longer with us; regrets from Beth McGifford who is ill
2. Attendance Region 1 4/4 flags, Region 2 4/4 flags, Region 3 2/4 flags, Region 5 4/4 flags, Region 8 4/4 flags, Region 9 4/4 Flags, for a Total of 22 delegates plus 12 Visitors for a grand total of 36.
3. **Motion to appoint Wendy Krueger as the Interim Secretary in Ken Crisp's absence:** Guy Moreau/Connie Ritchie; carried.
4. **Motion to permit all Non-Voting Delegates Corresponding Privileges but no vote:** Al Ritchie/Dennis Sutton; carried.
5. **Motion for Acceptance of the Agenda:** Allen Ebl/Guy Moreau; carried.
6. **Motion of Acceptance of the Minutes of B.O.D. Meeting April 6, 2013;** Dennis Sutton/Allen Ebl; carried.
7. Correspondence
 - i. Thank you letter for Sillery Award from Jean-Guy and Cathy Moreau.
 - ii. Our thank you sent to Doayne Sillery for the BCFederation Tablecloth he donated to us, made by Doreen Sillery.
 - iii. Request from Sun City Square Dance Assoc, Queensland, Australia to use our Health Brochure
 - iv. Correspondence from Paul Clements re. a few supplies and money left over from the Round Dancing Social DVD projects
 - v. Request from Sandra Rowan of Country Cousins for a Rep. from the BCFederation to attend the event being held to honour Denis Kirkpatrick on his 40th anniversary of calling
 - vi. Correspondence from Nick Turner regarding the change of contact for payment of SOCAN Fees. The contact is Paul Tansey 604-787-2012 who is based in Vancouver
 - vii. Correspondence from Roy and Janet Ballam notifying us that they wish to retire from 1-800 number representative for the BCFederation and request that in the future the Telus Billing go directly to the Treasurer of the BCFederation instead of the people looking after the 1-800 number
 - viii. Report from CSRDS that the Events Page on the Society Website will no longer carry Provincial Events. Read Beth's Report for more info. on this.
8. Executive Committee Reports received and verbal updates:
 - a. President Norm Cox
 - b. Secretary Ken Crisp Correction that the Crests are given out at 5 year increments starting at the 10th year (not the 15th as he recorded)
 - c. 1st Vice President Al Ebl

- d. 2nd Vice President Gord Ruedig
 - e. Past President John Corrigan – No Report
 - f. Canadian Society Beth McGifford -- Dancing Across Canada badges will be available for the National Convention in Ottawa; the Canadian Society has published an informational brochure for all Regions to take back; Regina will host the National in 2016; Beth suggests BC to do 2018
 - g. Round Dance Co-Ordinator Connie Ritchie – she checked the download time on a choreo sheet and found the correct numbers
 - h. Square Up B.C. Brian Elmer – Presentation later
 - i. Moving and Grooving Nick & Mary Anne Turner—Dennis Sutton spoke about doing follow up with schools that have the product; also that Healthy Schools BC has incorrectly listed the cost as a recurring fee of \$65 annually
 - j. Web Master Phil Douziech—the Executive meeting this morning voted to give him a vote of thanks for his good work
 - k. 1-800 Number Roy & Janet Ballam—Dennis Sutton noted that there have been 18 calls in the last year, \$8 per call, and only 12 of the calls related to square dancing
 - l. Four Score and More Badges Al Ritchie—There are 381 members of the Fours Score and More Club; we have 18 badges on hand; request authority to cut 25 more badges; granted. Breakdown by Region of the numbers of members in each: ; Al requests updated information if members have passed away. Also that the Region Delegate be the one who receives the requests for the badges; suggestion to email Phil to let him know to change his web page accordingly. They also cut a Four Score Plus Ten for members over 90.
9. Region Reports—notation of additions to the reports submitted and posted on the website
- a. Region 1 Dancers Report Callers Report—for the 60th Anniversary on Nov. 29-30th 2014 mainstream and plus, and includes a callers workshop; Trail in dance Friday Nov. 28 sponsored by the Promenaders at Royal Oak Hall.
 - b. Region 2 Dancers Report--Darlene Penny got her 50 year pin April 14, and Chuck Jordan will get his when he returns to Canada Callers Report
 - c. Region 3 Dancers Report—we established this season a Communications and Marketing Committee to look at best practice for marketing, and improving communications by sending a newsletter by email to all individuals
 - d. Region 5 Joint Association Report
 - e. Region 8 Dancers Report—asked for clarification of what is wanted for contents of report: upcoming dances, new initiatives, special presentations
 - f. Region 9 Joint Association Report – correction to the date: 2014 for the year; also that there was a question put from Region 3 to join the two Regions. In the opinion of leaders in Region 9, this would have made too large a region, and the likelihood of it attracting more dancers was low

10. **Motion to accept the Executive Committee and Region reports as submitted and amended orally:**

Garry Dodds/Peter Tamilin; carried.

11. Business arising from these Reports.

None

12. Treasurers Report Pat Zeeman

Thanks from Norm to Pat for all her work

- a. Distribution of the three reports Pat prepared
- b. Balance Sheet Previous Year Comparison shows our balance on hand as compared to last year at this time
- c. Profit and Loss Budget Vs Actual shows where the income has come from, where money has been spent to Mar. 30th, as compared to what was budgeted to the end of June.
- d. Profit and Loss Previous Year Comparison shows this year to date to the last year to date
- e. Questions & Answers
- f. Treasurer's Concern: For our accounts in HSBC, we are aware that HSBC doesn't consider accounts with less than \$5 million to be worth their time and a letter telling us to move our accounts is anticipated. **Motion to authorize Pat to move the accounts to a suitable other financial institution** Pat Zeeman/Peter Tamilin; carried.

Motion to accept report Pat Zeeman/Dennis Sutton; carried.

13. Old Business

- a. Motion from the Executive Committee with regards to the Status of:
 - i. Make Over Committee **Motion to close this committee** Gord Ruedig/Connie Ritchie; carried
 - ii. Pilot Project **Motion to close this account and move money, \$1,000.00, to the general account** Dennis Sutton/Al Ritchie; carried.
 - iii. Executive Emergency Fund **Motion to create a definition of this account for the AGM and keep it as a budget item** Dennis Sutton/Guy Morleau; carried.
 - iv. An old Motion from B.O.D. Meeting March 31, 2012 regarding Funds for Marketing. It was a motion that *the BCSRDF fund advertising in the amount of \$2000 in media such as Facebook for new dancer classes throughout all areas in the province that plan to have new dancer classes this fall.* Merv Meyer/Allen Ebl; carried. Discussion that this was renamed the following year to Social Media Campaign and more funds were approved.
- b. Looking into a Motion from the B.O.D. Meeting April 3, 2004 re. Joint Promotion Committee consisting of one person from each Region – Did this ever happen? The answer is no. **Motion to take this one off of the books** Dennis Sutton/ Peter Tamilin; carried.

14. New Business

- a. **Motion to re-affirm our B.C. Federation Delegates to the Canadian Society for the next 2 years – Beth & Darcy McGifford, who are willing to continue.** Al Ritchie/Heather Wallace; carried.
- b. Someone to take over the 1-800 Phone Number in one year when the Ballams wish to retire from it. **Motion to do away with the 1-800 number.** Dennis Sutton/Bill Wood. Discussion of the work needed to remove the number from all the brochures, all the websites, and the benefits of the personal element. **Amended motion to decide in one year, April 2015, whether to cancel the 1-800 number.** Dennis Sutton/Bill Wood; carried. Suggestion this decision be reviewed at the AGM in August, and answer when to begin leaving off the 1-800 number from all of our media from then on; at the next April meeting, we will then be in a position to cancel the 1-800 number
- c. Motion from Region 1 re. Task Force on ways to improve the work and effectiveness of the B.C. Federation – see Page 3 of Agenda. **Motion : That the Board of Directors hereby approves and directs the urgent creation of a Task Force comprising not more than 9 members of the BCSRDF which shall have two years from the date hereof to investigate, report and recommend such changes as they deem appropriate to improve the work and effectiveness of the BC Square and Round Dance Federation in providing support, advice and leadership to square and round dancers in the Province of British Columbia. Provided further, that the Task Force shall be empowered to create such sub - committees as it deems necessary and that its work is guided by the issues set out in the Preamble. It may inquire of, seek information from and consult with such other organizations, clubs or persons as it deems necessary in carrying out its duties. And, further, that it shall make the reports and motions recommended by the Preamble and its reasonable expenses shall be met from BCSRDF general funds. The Task Force shall appoint a Chairman and a Secretary from amongst its members.** Moved Dennis Sutton/Al Ritchie; carried unanimously

Motion to nominate Dennis Sutton as Chairperson of this Task Force Heather Wallace/Helen Hall; carried.

Motion that delegates strongly recommend to their regions that each region name a member to this Task Force and they contact Dennis Sutton (dsutton9@telus.net 250-652-9271) directly as soon as possible Al Ritchie/Bill Rose; carried.

Motion to allocate a preliminary budget of \$2,000 to this Task Force, and at the end of 2 years, June 30th, 2016, any remaining funds be returned to general operating fund : Dennis Sutton/Al Ritchie; carried.

Motion to decide on an official title for this committee to be Revitalization Task Force: Dennis Sutton/Garry Dodds; carried.

- d. (1) Guidelines for New Dancer Class grants—presentation by Allen Ebl

Motion to approve amendments to applications for new dancer class grants: applications must be in by the first of March and the monies to be paid out by the 31st of March. The financial statement as of the previous year's AGM must be submitted with the new grant money application. New dancer class grants may be applied for once every two years, to a maximum \$250 per club every two years. The maximum budget will be \$2,000 per year. For caller run clubs, the statement of financials given to the Canada Revenue Agency will suffice.

Allen Ebl/Al Ritchie;

Friendly Amendment on the floor Dennis Sutton/Heather Wallace to change the cap from \$1000 as originally moved to **\$2000** was accepted by the mover and seconder. Carried.

e. Registrations

- i. What does the Canadian Society require? Answer: an application form listing the name of federation, association or club and a contact person and their position, the number of clubs in the province, the Yes or No to having membership cards issued, the numbers of people in the federation under categories of Caller, or Cuer, or Leader (for whom there is additional directors insurance coverage, and Pat Zeeman needs to keep a list of these leaders' names), the number of dancers either adults or teens. Also one application for for each association, and one application for each club, and one application for some Region 2 dancers whose club dissolved and hadn't decided on which club to join
- ii. Within the B.C. Federation, who keeps a list of all Dancers and the Insurance Numbers? Answer: Pat Zeeman has a list of all the numbers, but doesn't have a list of the names associated with those numbers, didn't ask for that to come back from the clubs/Associations. Pat would prefer to have just the list of the dancers who are paying through that club.
- iii. Do Dancers need an Insurance Card? Answer: Pat recommends yes. What records does the B.C. Societies Act require that we keep? Answer: That you keep a list and send them a list of any changes to the executive committee when they change.
- iv. Point of information: Our third party liability insurance for Directors and Officers is \$5 million.

LUNCH BREAK

- v. Registrations are being accepted by the CSRDS 12 months of the year; new dancers who come in in the fall pay their fee for the upcoming year, but are not covered for the fall of their first year. **Beth McGifford is suggesting that the BCFederation registrations are done as follows: Charge the full membership fee for Sept. to March 1st; March 2nd to July 1st, we collect 50% of the full registration fee for the BCFederation and Cdn Society ; beginning July 2nd, BCFederation forego collecting any fee for the remaining months, and charge only the \$1 for coverage with third party liability insurance, collected right away. So moved** Peter Tamilin/Garry Dodds; carried. (2 opposed.) President's Note:--

This motion will need to be revisited at our A.G. M. in August as the mover and seconder were not the originators of this motion and I feel it was poorly presented. The general meaning behind this motion was to request that the Canadian Society Prorate their Fees to one half of the total \$3.00 after 6 months and likewise the B.C. Federation would do the same which would take place on July 1st of each year. The other concern was for the Brand New Dancers registering in the fall – could they be covered by the 3rd Party Liability Insurance for the period from September to December for a cost of \$1.00 to the CSRDS. This request will be forwarded to the CSRDS for action at their A.G.M. in Ottawa in July 2014.

d (2) Motion to approve amendments to applications for Caller college grants: applications must be in by the first of March and the monies to be paid out by the 31st of March. The statement of expenses must be submitted with the application. New Caller college grants may be applied for once every two years, to a maximum \$250 per applicant every two years. Allen Ebl/Al Ritchie; carried. This means expenses may be incurred by the caller anytime within the prior year.

14. Question from Mary Cox about sending out the updates to the Handbooks by email: this meeting approved continuing sending them out by email, not printing them and mailing by Canada Post.
15. Mini Forum on West Coast Dance Program and any Motions that may be forthcoming. Gord Ruedig
Gord's website: westcoastsquaredance.com
16. Mini Forum on Social Media and any Motions that may be forthcoming Brian Elmer
Motion to fund further social media presence and advertising \$5,000 for the upcoming year. Connie Ritchie/Heather Wallace; carried.
Brian is emphasizing that he needs the New Dancer class information as early as possible. Delegates need to tell their associations that Brian needs to know by August 1st about your new dancer classes so he can target your area on social media
17. Norm's Round Table Survey and Discussion on the Current Status of Square Dancers – What keeps you coming back for more? Answers: fun, involvement in the executive of a club or association, fellowship, exercise, money invested in outfits and shoes, personal commitment to the activity, family recreation
18. Order of the Day
 - a. A.G.M. on August 8th, 2014 at 9.30am in The Ken Wigness Room, Seniors Drop In Centre, 2965 South Main Street, Penticton
 - b. Report on a new magazine being published 6 times a year in Region 9 called the Well-Rounded Square; they are looking for advertisers and subscribers; the BC Federation provided a \$500 grant to start up. Subscription is \$8 per year; \$14 per mail out issue. Contact wellroundedsquarenews@gmail.com
 - c. Pilot project by the Surrey Square Wheelers goals were to attract 4 squares, 32 dancers, and retain 24 people. Result: 58 people tried it, and 27 became registered dancers. The total

membership of the club only went up by 1 person, due to losing members for a variety of reason.

- d. The next Board of Directors meeting has not been set. Delegates, if your region wishes to host it, please let the President and Secretary know within one month's time (by May 5th, 2014).
- e. **Motion to express our gratitude to our hosts the Abbotsford Grand Squares for today.** Al Ritchie, carried with a round of applause.
- f. Norm's term of office will be completed at the A.G.M. in Penticton August 2014. Please submit nominations to John Corrigan (jcsqcaller@dccnet.com): individuals have to be delegates to the B.O.D. to be nominated.

19. Adjournment 3:06 p.m.