

*British Columbia Square & Round Dance Federation  
Minutes of Annual General Meeting  
Held in Penticton, B.C.  
On August 9, 2013*

Members in Attendance:

- Region One                    2
- Region Two                    20
- Region Three                   9
- Region Eight                   6
- Region Nine                    6
- Visitors                         2

1. President Norm Cox declared that we have a quorum (30+) and welcomed those who are present. He called the meeting to order at 9:27 a.m.

2. **M/S Diane O’Hara / Sally Crisp that the agenda be accepted as presented. CARRIED.**

3. **M/S that the minutes of the Annual General Meeting of August 10, 2012 be accepted as circulated and posted on the website. Phil Douziech / Betty Langtry. CARRIED.**

4. Correspondence:

- Several e-mails have been received from Brian Elmer of SQUAREUPBC regarding promotional activities and can be found on the website.
- E-mail from Brian Elmer regarding the agenda for this meeting. A revised agenda was circulated as a result
- E-mail correspondence with Victoria has resulted in the Proclamation for BC Square & Round Dance Week (September 15 to 21, 2013). A copy is available for each Region. The Proclamation will also be posted on the website and can be accessed there.
- E-mail from Region 5 advises that the new executive of the Caller, Cuer and Dancer Association consists of President (Mary Anne Turner), Vice-President (John Tutte), Secretary (Nick Turner) and Treasurer (Krystal Etter Leason).
- An e-mail was received from Lyle O’Hara on the activities of the “Make Over Committee” but he indicated that it was NOT their report. No report was received from this committee so Lyle will be asked to speak to it under committee reports (5m).
- A letter was sent to the First Vice-President by the President advising that she was being removed from office because of a lack of communication with the President and Executive.

- A special notice was distributed advising that there would be an election for the First Vice-President position at the Annual General meeting on August 9, 2013.
- An e-mail was received from Kathy Moreau (Region 8) advising that they would be unable to attend this meeting.

5. Reports:

Executive and committee reports have been posted on the website except for:

- First Vice-President (5a)
- Past President (5d)
- Society Representative (5f)
- Make-Over Committee (5m)

5.a Beth McGifford advised that the Society report had not been filed as their Board Executive meeting had not been held yet. There is a Festival in Ottawa in 2014 and they are seeking proposals for a 2016 Festival. Badges are being designed that will clearly identify the regions of the country, possibly with pictures of Provincial flowers on them. Each Province would also have a distinctive colour on the badge. **M/S Ken Crisp / Allen Ebl that we support this badge proposal with Provincial flowers and colour identification. CARRIED.**

5.m Lyle O'Hara advised that the Make Over Committee was formed at the Board of Directors meeting in April 2012 and he accepted the role of committee head. The only project that they are supporting is the West Coast Program in Region 8 (New Dancer training). Some information on this program is contained in the 2<sup>nd</sup> Vice President's report. Lyle advised that the committee mandate is not clear and requested further direction from the membership. This will be discussed at the next Board of Directors meeting. **M/S Beth McGifford / Phil Douziech to accept the reports as presented. CARRIED.**

7. Treasurer's Report:

The treasurer is unable to attend this meeting and asked President Norm Cox to present her report. Norm had asked for an audit or review of the books with the election of a new Treasurer. Gary Dodds is employed and qualified in this field and did the review. The report is available for the membership to review at this meeting. In his review Gary found that the books fairly report the financial position of the Federation. One item was charged into the wrong year resulting in an exaggerated loss for 2011/2012. **M/S Al Ritchie / Beth McGifford that we accept the review as presented. CARRIED.**

The Profit and Loss Budget for 2012 / 2013 shows a profit for the year of \$815.92 while we had budgeted for a loss of \$9425.50. Total assets of \$95,572.80 are up for the year before of \$95,282.45.

Profit and Loss budget for the year 2013 / 2014 is negative \$12,863.50. **M/S Peter Tamilin / Connie Ritchie that we accept the treasurer's report as presented. CARRIED.** Recommendations from the Treasurer are to be dealt with under New Business.

8. Old Business:

a. Notice of Motion #1

**M/S Beth McGifford / Peter Tamilin that we reduce the number of delegates to the Board of Directors meetings to four (4) per Region. M/S Beth McGifford / Peter Tamilin as an amendment to their original motion that this be done on a two (2) year trial basis. Amendment and Motion CARRIED.**

b. Notice of Motion #2 –

**M/S Brian Elmer / Phil Douziech that the delegates at Board of Directors meetings be allowed to approve expenditures up to \$8000.00 (up from the current limit of \$5000.00). CARRIED.**

c. Festival 2013 report. Connie Ritchie read a report from Pat Zeeman. There were approximately 20 squares pre-registered with some further registrations at the door. The festival made a profit but the books have not been completed at this time. This report will be posted on the website.

9. New Business:

a. The Round of the Month (ROM) alternates between waltz & two-steps but there have been more two-steps than waltzes recently. The ROM coordinator advised that alternating was a recommendation, rather than a rule. There have been fewer suitable waltzes available. **M/S Merv Meyer / Allen Ebl that we make alternating two-steps and Watzes as ROM the rule rather than just a recommendation. DEFEATED.**

b. The Fraser Valley Dancers & Vancouver & District Caller-Teachers Associations joint Promotion committee received a request from the Surrey Square Wheelers (SSW) club for financial assistance to mount a major promotion campaign for New Dancers. The club recently moved into a more densely populated suburban area near the Langley-Surrey border and wishes to try a variety of forms of promotion in their new market. They have pledged to provide follow-up on the effectiveness of each initiative. SSW propose spending \$4000.00 and asked for assistance for half of that amount. The Promotion committee is asking for some assistance from the special project funds originally allocated but not utilized. **M/S Lyle O'Hara / Ken Crisp that \$500.00 from the project fund be allocated for the Surrey Square Wheelers promotional campaign. CARRIED.**

c. Updates to the manual have been completed by Mary Cox and Phil is updating the website. Mary has updated copies that will be available during the coffee break.

d. The Anniversary listing on the website will be maintained by the Secretary. Crests are available for clubs that are celebrating anniversaries from 15 years (in 5 year increments) i.e. 15, 20, 25 etc. Callers and Cuers can also be presented with a certificate for calling or cueing milestones within the same time increments (15, 20, 25 etc.) If the anniversary is NOT listed on the website you can assume that we have NOT been notified and a crest or certificate is not being planned. Please try to advise the Secretary of special anniversaries at least 60 days in advance of the event.

e. Brian Elmer received a request to use the “Dancing Keeps You Young” video. **M/S Brian Elmer / Phil Douziech that the B.C. Square and Round Dance Federation will grant non-profit square dance organizations in Illinois, up to the state level, the rights to the promotional video “Dancing keeps You Young” in return for a donation of \$500.00 US dollars. SQUAREUPB.C. will assist in furnishing a copy of the video in the highest quality possible and with adapting the closing contact information, if feasible. At some point within the video, a title will be superimposed reading, “Originally produced for the British Columbia Square & Round Dance Federation, Canada”. CARRIED.** The video is already available on the web but they may be prepared to assist with production costs in order to get a good clear copy.

f. Region 9 (Thomson Shuswap Square & Round Dance Association) requested assistance with the purchase of a computer and printer for the purpose of putting the Twirl & Twinkle magazine on the website. **M/S Paula Weir / Genie French that we provide funds for a computer and printer for Region 9 in the amount of \$1900.00 DEFEATED.** The Federation does not normally provide assistance for the purchase of computers or equipment. **M/S Al Ritchie / Genie French that we offer Region 9 \$500.00 to assist with equipment for their website project. CARRIED.**

g. Festival 2015 – Following the recent success of the Mini-Festival held in Parksville the Federation encourages Regions to submit proposals for Festival in 2015.

h. Past President John Corrigan was unable to attend the AGM and because the position of President is not up for election at this time President, Norm Cox conducted the election for the position of First Vice President. Allen Ebl from Region 9 was nominated and elected by acclamation. Congratulations Allen.

10. Budget 2013: There is a projected income of \$21,405.00. Project (operating) expenses at \$18,365.00 and special expenses projected at \$10,403.50. The deficit is \$12,863.50 **M/S Chuck Jordan / Allen Elb to accept budget as presented . CARRIED.**

Recommendations of the Financial Review Report:

Recommendation #1: **M/S Beth McGifford / Ken Crisp that the Treasurer be given the authority to close the following chequing accounts: Festival Account – HSBC; Memorial Account – HSBC; and Moving & Grooving – HSBC with the balance in each of the accounts being closed being transferred to the corresponding Manulife Savings Account. In future, all payments will be made from the Operating Account – HSBC, and the amount paid out transferred to the Operating Account – HSBC from the appropriate Manulife Savings Account. CARRIED.**

Recommendation #2 – there was no motion on this recommendation. It is to be dealt with under item #11.

Recommendation #3 – A motion was made on this recommendation but after discussion it was withdrawn.

Recommendation #4: **M/S Beth McGifford / Al Ritchie that references to “Audit” in the Bylaws be replaced with a Financial Review by a Federation Member in good standing and appointed by the President. CARRIED.**

Recommendation #5: **M/S Al Ritchie / Phil Douziech that the BCS&RDF engage in more self promotion through submissions to the Valley Circle, Cross Trail News and similar publications. CARRIED.**

Recommendation #6: **M/S Beth McGifford / Genie French that the following outstanding cheques be cancelled and the amounts (which were refunds of overpayments) added to the General Revenue: Cheque 420, June 30, 2012 in the amount of \$4.00 to Cariboo CC&DA and Cheque 421, June 30, 2012 in the amount of \$2.00 to Okanagan S&SRDA. CARRIED.**

11. Dancer Fees for 2015. **M/S Phil Douziech / Chuck Jordan that the fees remain unchanged for 2015. CARRIED.**

12. The next Board of Directors meeting will be held on Saturday April 5, 2014 in Abbotsford, B.C.

13. The next Annual General Meeting will be held in Penticton on August 8, 2014.

**Motion to Adjourn Deb Schmidt at 11:45.**

Ken Crisp mentioned square dance classes he had conducted on recent cruises as a way to introduce passengers to the benefits of our activity. Al Ritchie also mentioned that demonstrations can also be done on B.C. Ferries trips between Vancouver Island and the Mainland. Callers should check first with the Chief Steward.